

# Area International Adviser

## New Brunswick/Prince Edward Island

### Position Description

Updated June 2021

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#### **MISSION**

To be a catalyst for girls empowering girls

#### **PURPOSE**

To promote and support all activities relating to International.

#### **ACCOUNTABILITY**

Area Council and Provincial International Advisory Committee

#### **RESPONSIBILITIES**

- Liaise between Area Council and the Provincial International Adviser.
- Respond to communications in a timely manner.
- Participate in conference calls and Area Advisory Network Conferences.
- Provide the Provincial International Adviser with an annual report and advise of the International needs in the Area.
- Attend Area Council meetings and provide on going updates for International Training activities.
- Promote WAGGGS' activities, programs, publications and events.
- Promote Thinking Day and Guide-Scout Week activities
- Provide Area members with assistance in delivery of the international aspect of GGC programs.
- Circulate information about international / Interprovincial opportunities for girls and adult members.
- Encourage Area members to apply for international / interprovincial opportunities and mentor applicants with the application process.
- Mentor members planning independent / interprovincial international trip.
- Review forms for independent international / interprovincial group trips & events.
- Ensure that planned activities are aligned with the GGC Strategic Priorities.
- Adhere to the Oath of Confidentiality and the Code of Conduct of GGC.
- Comply with National Fundraising Policy and Provincial Directives.

#### **TERM**

Three (3) Years

